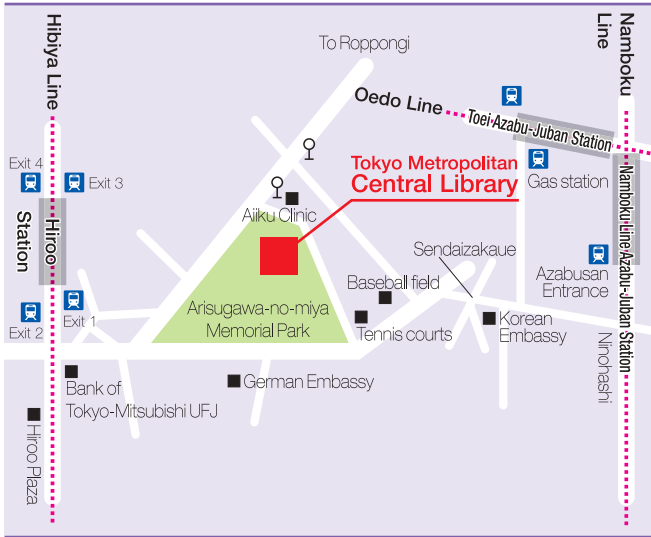


## Map to the Tokyo Metropolitan Central Library



### 【Getting to the Library】

- Tokyo Metro Hibiya line — 8-minute walk from Exit 1 of Hiroo station  
— 20-minute walk from Roppongi station
- Tokyo Metro Namboku line — 20-minute walk from Azabu-Juban station
- Toei Oedo line — 20-minute walk from Azabu-Juban station  
— 20-minute walk from Roppongi station
- Toei Bus Hashi Route 86 (Meguro station - Shinbashi station/Tokyo Tower) — 2-minute walk from Aiku Clinic stop #97 of the Azabu-Nishi route
- Minato City community bus (Chitibus) — 2-minute walk from Arisugawa-no-miya Memorial Park stop #98 of the Azabu-Nishi route

**Address** 5-7-13 Minami-Azabu, Minato-ku, Tokyo 106-8575

**Phone** 03-3442-8451

**URL** <http://www.library.metro.tokyo.jp/>

Tokyo Metropolitan Library

Search



## Web services



Email newsletters



### Information on Registered Users Service

The Tokyo Metropolitan Library offers a variety of useful online services. Please visit our website for more information.

## SNS



Tokyo Metropolitan Library on Twitter  
Username @tm\_library



Tokyo Metropolitan Library on Facebook  
Account name tmlibrary



## Guide to the Tokyo Metropolitan Tama Library



The Tokyo Metropolitan Tama Library's main collections are the Tokyo Magazine Bank and materials for Children and Young Adults.

Address: 2-2-26 Izumi-cho, Kokubunji-shi, Tokyo 185-8520  
Phone: 042-359-4020  
By Train: 7-minute walk from South Exit of Nishi-Kokubunji Station of the JR Chuo Line/Musashino Line

# Tokyo Metropolitan Central Library

One of the largest public libraries in Japan with 2.02 million books



### Opening Hours

Monday to Friday ▶ 10:00 a.m. to 9:00 p.m.

(Special Collection Room ▶ 10:00 a.m. to 5:30 p.m.)

(Audio-Visual Room ▶ 1:00 p.m. to 5:30 p.m.)

Saturday, Sunday, and holidays ▶ 10:00 a.m. to 5:30 p.m.

### Closed Days

Inventory days ▶ First Thursday of every month

(Second Thursday if the first Thursday falls on a national holiday or another closed day.)

Facility maintenance and inspection ▶ Once a month

Special inventory period ▶ 12 days or less a year

Year-end and New Year's holidays ▶ December 29 to January 3

## Reference Service

- Assistance is given to locate necessary materials and information in response to inquiries pertaining to research or regarding materials.
- Please feel free to ask at the General Information Counter (1st floor).
- Inquiries are also accepted by telephone, letters, and email.  
Phone: 03-3442-8451  
URL: <http://www.library.metro.tokyo.jp/>



For email inquiries, please apply through Email for Reference Service.

## Photocopy Service

- Photocopying services are available for the materials in the Tokyo Metropolitan Library collection. All photocopying is subject to copyright law and other restrictions. Please make photocopying requests at the Photocopy Service Counter (1st floor). Photocopying requests must be made by at least one hour before the library closes.  
\*Please see Photocopy Service Information for details.

## Support for the Disabled

- For the Visually Impaired
  - The library provides face-to-face reading service (reservations required) and loans of recorded and braille materials by mail (registration required).  
Inquiries: Service room for the visually impaired (3rd floor)
  - Magnifying reading aids, large-print books, enlarged manuscripts, and others are also available.
- For the Hearing or Language-Impaired
  - The library provides assistance through written communication, etc. at the General Information Counter (1st floor).
  - The library accepts inquiries by facsimile or email (registration required).
- Wheelchair loan service
  - Please make a request at the Reception Counter (1st floor).

## Library Requests

- Please refrain from talking on cellular phones except for in the Locker Room (1st floor) and Cafeteria (5th floor).
- Please refrain from eating or drinking inside the library except for in the Cafeteria (5th floor).
- Please refrain from taking photos of materials in the library without permission. If you wish to take photos inside the library, consult the library staff at the General Information Counter on the 1st floor.

Of its total collection of 2.02 million volumes, around 350,000 materials are available in open stacks. Other materials are kept in closed stacks and are available for viewing upon request.

## Entering the Library

- Please receive a reader's card at the reception counter. This card must be presented when requesting to view materials stored in the closed stacks or using online databases.
- Please leave big baggage in the locker.

## Leaving the Library

- Please return all library materials before you leave the library. If you exit through a security gate with any library materials, an alarm will go off. If this happens, our library staff will check your belongings.
- Please carry large baggage in the locker.

## Use of Library Materials

- Materials available in reading rooms can be freely taken to any reading room in the library. To use materials held in closed stacks, please make requests through the library's online catalogue.
- Requests to view newspapers and magazines and journals in the closed stacks can be made by printing out the Request Form with the necessary information completed, or by filling out the Request Form for Materials provided in the library. Submit the form to the Pick-up/Return Counter (1st floor).
- Individual users are not allowed to take materials out of the library.

## Online Databases

- Over 30 online databases can be used to search for newspaper articles, court precedents, corporate information, etc.
- In principle, you can use a computer for up to 30 minutes. If there is no other person waiting, its use can be extended.

## Use of PCs, Wireless LAN, and Wi-Fi

- You may use your own laptop at all seats from the 1st to 4th floors.
- Internet access is available for users who have contracts with wireless LAN service providers (docomo Wi-Fi, BB mobilepoint, or au Wi-Fi) at all seats on the 4th floor.
- FREE Wi-Fi & TOKYO (Free wireless LAN service) is available at all seats from the 1st to 4th floors, the entrance, cafeteria, and other areas.

## Use of the Group Reading Room (4th floor)

- This room can be used for group study and research activities using materials in the library. (A group of 15 or more must reserve by one day in advance.)

**1F Reception Counter, Locker Room, General Information Counter, various corners**

**1 Health and Medical Information**

Materials containing information on illnesses, drugs, and hospitals, as well as journals of patients and their families on fighting illnesses

**2 Legal Information**

Introductory to professional level books and various judicial precedents

**3 Business Information**

Materials on corporate and industry information and market reports, etc.

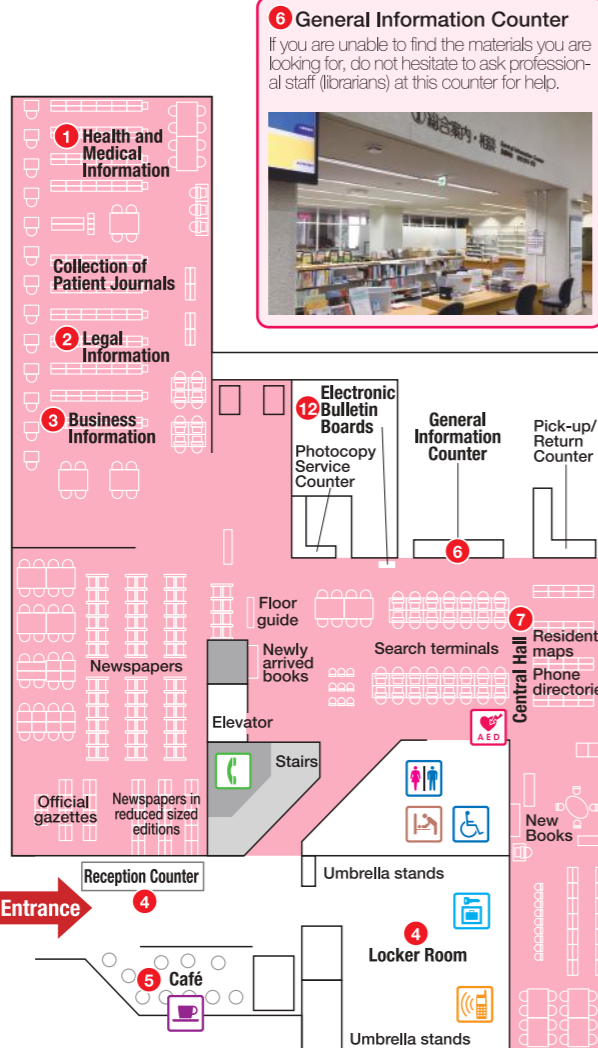
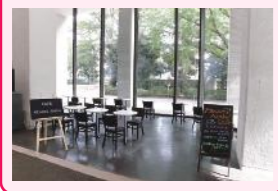


**4 Reception Counter /Locker Room**

Receive "admission card" and Please leave big baggage in the locker.



**5 Café**



**7 Central Hall**

Online catalogues and databases and computers with Internet connection as well as phone directories from across the country and residential maps of Tokyo and neighboring prefectures



**8 Exhibition Corner**

Exhibitions to prepare for the Olympic and Paralympic Games Tokyo 2020



- Olympic and Paralympic Games
- Tradition and Culture of Japan
- Books on Japan

**9 Information on Tokyo and Cities around the World**

In addition to a wide variety of materials on Tokyo, materials and information related to cities in Japan and abroad Patient Journals.



**3F Humanities Room**



- 13 Local History**
- 14 Art Information**
- 15 Biography**

Collections of prefectural and municipal histories, large-format art books, etc.



**16 Service Room for the Visually Impaired**  
Provides face-to-face reading service, produces and loans talking books, and loans braille versions of books to the visually impaired. Computer screen readers and reading aids converting regular printed materials into speech and enlarging the print are also available.

**2F Social Science and Natural Science Room**

- 10 Reports of Repair Work on Important Cultural Properties.**
- 11 National Census Reports**

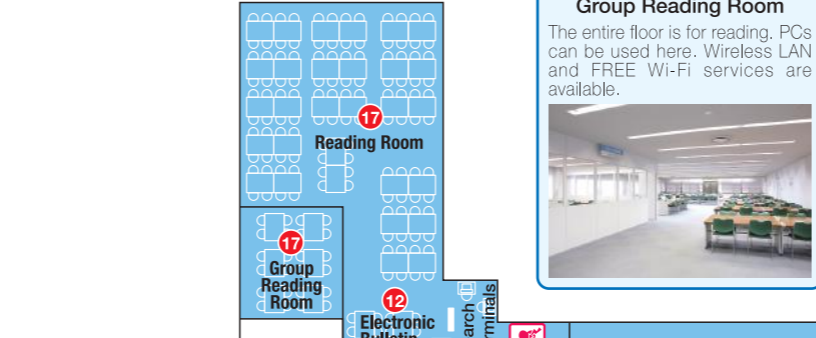


**12 Electronic Bulletin Boards**

Once your requested materials have been located and are ready for viewing, you will be notified through the display of your reader's card identification number on the electronic bulletin boards located on floors 1 to 5 of the library. If you are requesting photocopy services, your ticket number will be displayed.



**4F Exhibition Room, Multipurpose Hall, Reading Room, and Group Reading Room**



**18 Exhibition Room**

Mainly exhibits materials of the Tokyo Metropolitan Library.



**17 Reading Room/ Group Reading Room**

The entire floor is for reading. PCs can be used here. Wireless LAN and FREE Wi-Fi services are available.



The Tokyo Metropolitan Central Library is a treasure house of knowledge surrounded by the greenery of Arisugawa-no-miya Memorial Park. It has approximately 2.02 million volumes, including some 350,000 volumes in open stacks, about 900 reading seats, and online databases.

- 5F**
- Special Collection Room
  - Reading Room
  - Seminar Room
  - Audio-Visual Room
  - Cafeteria

- 4F**
- Exhibition Room
  - Multipurpose Hall
  - Reading Room
  - Group Reading Room

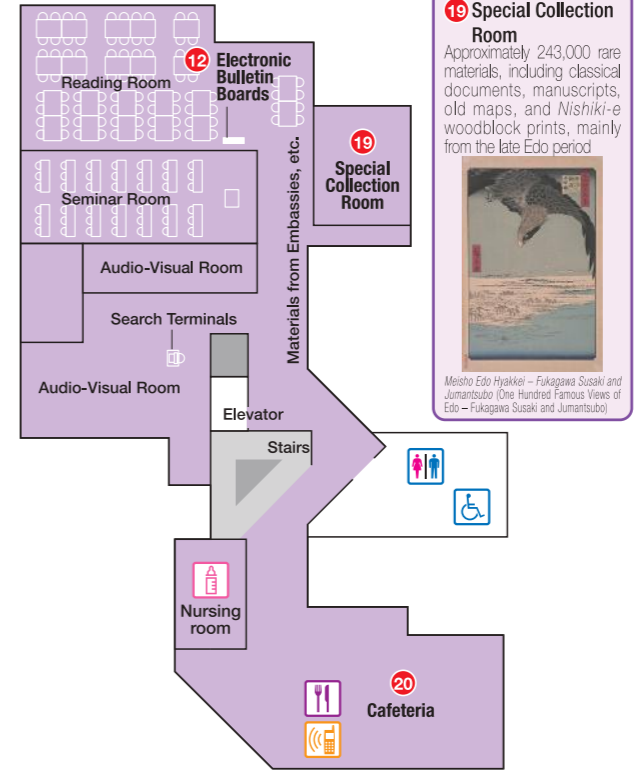
- 3F**
- Humanities Room
    - Library Science, Philosophy, History, Geography, Customs and Practices, Folk customs, Ethnology, Art, Sports, Languages, Literature, etc.
    - Local History
    - Biography
    - Art information
    - Chinese Books, Korean Books
  - Service Room for the Visually Impaired

- 2F**
- Social Science and Natural Science Room
    - Information science, Politics, Economics, Public Finance, Statistics, Sociology, Education, Mathematics, Physics, Chemistry, Astronomy, Geology, Biology, Manufacturing, Agriculture, Forestry, and Fisheries, Commerce, Transportation, Communications, etc.

- 1F**
- Reception Counter/Locker Room
  - General Information Counter
  - Pick-up / Return Counter
  - Photocopy Service Counter
  - Information on Tokyo and Cities around the World
  - Business Information
  - Legal Information
  - Health and Medical Information
    - Collection of Patient Journals
  - Newspapers
  - Central Hall
    - Search Terminals (Internet and online databases)
    - Exhibitions Corner
  - Café

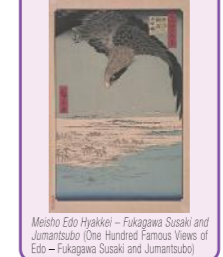
- Men's and women's restrooms
- Wheelchair-accessible restroom
- Ostomate-friendly restroom
- Diaper changing table
- Nursing room
- AED (automated external defibrillator)
- PC use area (some power outlets available)
- Public phone
- Cellular phone use area
- Cafeteria (vending machines)
- Café
- Locker

**5F Special Collection Room, Reading Room, Seminar Room, Audio-Visual Room, Cafeteria**



**19 Special Collection Room**

Approximately 243,000 rare materials, including classical documents, manuscripts, old maps, and Nishiki-e woodblock prints, mainly from the late Edo period



**20 Cafeteria**

Enjoy a beautiful view of Tokyo Tower and buildings in the Roppongi area.

